



Service Guides

Updated August 2021

YOUR SWIFTPAC INVOICE

We've provided this simple guide to help you interpret your invoice and to explain how to pay it online. The example following shows of how your invoice will appear when sent via email.

INVOICE #	Total (XCD)	Balance (XCD)
1000000 ParentID: 298575420	\$37.81 (\$13.90 USD)	\$37.81 (\$13.90 USD)

1

Email title tells you the invoice status. YOUR INVOICE IS READY means it can be paid now.

2

Your Name and Account Number

3

Message summary

4

Summary of Charges table. See the Invoice# and Parent ID Total charges and Balance in Local currency and USD

5

Click to View invoice details and/ Pay Invoice on the Website

6

***We do Package Deliveries!
You can also Schedule Pickup.***
Select and complete a request form on the Website.

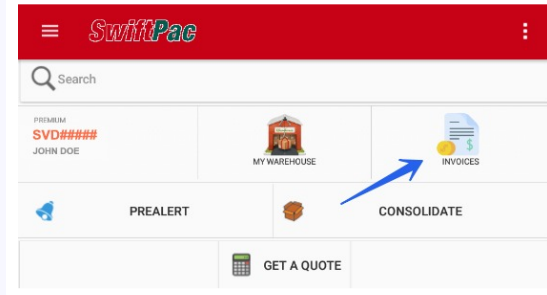
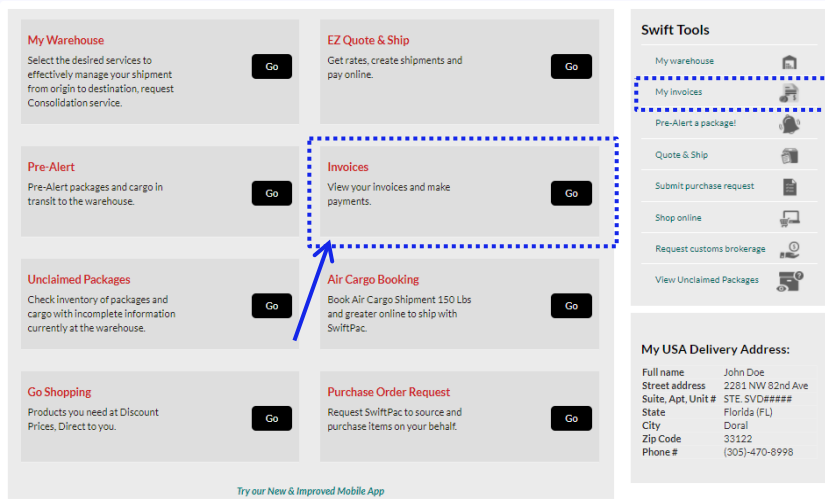
7

Contact us with any questions regarding your invoice or to inquire about our products and services.

Download the Mobile App to manage your invoices and more on the go.

Understanding Your SwiftPac Invoice

You can view all your invoices by logging in to your Account on the Website or Mobile App.



See below list of invoices and Payment History.

Date	Invoice #	Amount	Balance	
23 Aug, 21	1067413 <small>ParentID: 21089676</small>	XCD 3.00 <small>USD \$1.10</small>	XCD 0.00 <small>USD \$0.00</small>	View
21 Aug, 21	1067394	USD 36.54 <small>USD \$36.54</small>	USD 36.54 <small>USD \$36.54</small>	View/Pay
21 Aug, 21	1067393 <small>ParentID: 210809672</small>	XCD 0.00 <small>USD \$0.00</small>	XCD 0.00 <small>USD \$0.00</small>	View
21 Aug, 21	1067392 <small>ParentID: 210809672</small>	XCD 99.39 <small>USD \$36.54</small>	XCD 99.39 <small>USD \$36.54</small>	View/Pay
20 Aug, 21	1066110 <small>ParentID: 21087485</small>	XCD 2.00 <small>USD \$0.74</small>	XCD 0.00 <small>USD \$0.00</small>	View
19 Aug, 21	1066063	USD 90.00 <small>USD \$90.00</small>	USD 90.00 <small>USD \$90.00</small>	View/Pay
19 Aug, 21	1066062 <small>ParentID: 210807460</small>	XCD 0.00 <small>USD \$0.00</small>	XCD 0.00 <small>USD \$0.00</small>	View
19 Aug, 21	1066061 <small>ParentID: 210807460</small>	XCD 90.00 <small>USD \$33.09</small>	XCD 90.00 <small>USD \$33.09</small>	View/Pay

MON 23 AUG 2021	AMOUNT	BALANCE
21089676-67413 INVOICE NUMBER	3.00 1.10 USD	0.00 0.00 USD
SAT 21 AUG 2021	AMOUNT	BALANCE
210809672-67393 INVOICE NUMBER	0.00 0.00 USD	0.00 0.00 USD
SAT 21 AUG 2021	AMOUNT	BALANCE
210809672-67392 INVOICE NUMBER	99.39 36.54 USD	99.39 36.54 USD
SAT 21 AUG 2021	AMOUNT	BALANCE
1067394 INVOICE NUMBER	36.54 36.54 USD	36.54 36.54 USD
FRI 20 AUG 2021	AMOUNT	BALANCE
21087485-66110 INVOICE NUMBER	2.00 0.74 USD	0.00 0.00 USD
THU 19 AUG 2021	AMOUNT	BALANCE
210807460-66062 INVOICE NUMBER	0.00 0.00 USD	0.00 0.00 USD
THU 19 AUG 2021	AMOUNT	BALANCE
210807460-66061 INVOICE NUMBER	90.00 33.09 USD	90.00 33.09 USD
THU 19 AUG 2021	AMOUNT	BALANCE
1066063 INVOICE NUMBER	90.00 90.00 USD	90.00 90.00 USD

How to Pay Your Invoice Online

1. Review your unpaid invoices by clicking the “View/Pay” button in the list then click the “Pay Now” button for the invoice you wish to pay.

Make Payment ✕

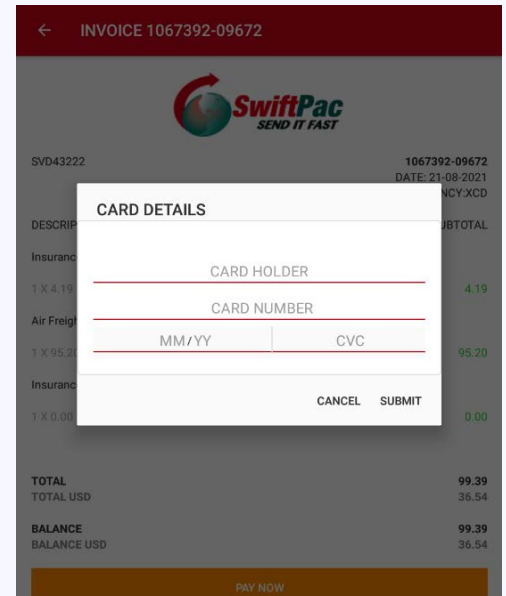
Amount Currency

Name on Card

Card Number

Expiration Date


Card CVV



Understanding Your SwiftPac Invoice

Enter your credit card details. Verify payment details are correct and click **PAY NOW** or **SUBMIT** on the Payment Info window.

A Paid Invoice



SWIFTPAC LOGISTICS INC
2281 NW 82ND AVE.
Doral, FL 33122, USA
(305) 470-8998
customerservice@swiftpac.com


INVOICE TO:
John Doe

INVOICE# 1000000
Date of Invoice: 2021-08-26
Currency: XCD
ParentID: 298575420

DESCRIPTION	Sub Total
AIR FREIGHT SHIPMENT - 3.0lbs- #WH-740000 - AUTO PART	\$34.41
INSURANCE	\$3.40
TOTAL <small>USD \$37.81</small>	\$37.81
Payment on 2021-08-27	\$37.81
Balance <small>USD \$0.00</small>	\$0.00

PAID ✓

← INVOICE 1067413-89676




Premium Support **1067413-89676**
DATE: 23-08-2021
CURRENCY:XCD

DESCRIPTION	SUBTOTAL
Bank Account	
1 X 3.00	3.00
TOTAL	3.00
TOTAL USD	1.10
BALANCE	0.00
BALANCE USD	0.00

Note: Your online payments will be reflected immediately in Your Account once the transaction is successful.

You will also receive an email confirmation that payment has been received.



THANK YOU!
John Doe [SVD#####]

Invoice #1000000 has been paid in full. You may view the invoice at the link below.

PAYMENT DETAILS

AMOUNT PAID	DATE PAID	PAYMENT METHOD	Receipt#
37.81	08/27/2021	CREDIT CARD	270701

INVOICE SUMMARY

INVOICE #	Total (XCD)	Balance (XCD)
1000000 <small>ParentID: 298575420</small>	\$37.81 <small>(\$13.90 USD)</small>	\$0.00 <small>(\$0.00 USD)</small>

[View Invoice](#)