



## IMPORTANT INFORMATION

### Regarding Your SwiftPac Account

*At SwiftPac, we are committed to ensuring you receive the best, most efficient service possible. As such, we would like to remind you of the following Very Important Information relating to the use of your SwiftPac account.*

#### 1. Delivery Address Details

When Shopping Online and Shipping items to the SwiftPac Warehouse, ensure that you enter

Your ACCOUNT/BOX # and FULL NAME along with SwiftPac's Address:

**2281 NW 82<sup>nd</sup> AVE, Doral Florida 33122. NOTE:** The ACCOUNT/ BOX # and NAME must match the information in our Warehouse Computer System.

#### 2. Get Your Items Faster! Always Pre-Alert

The Description and Cost of your purchases are necessary for our Warehouse to accurately process your packages. When you Pre-Alert your Packages, they are processed and shipped much faster. **Remember to Submit the Pre-Alert BEFORE the Package arrives at SwiftPac Warehouse.**

#### 3. Your Account, Your Responsibility

Do not allow anyone else to use your account to shop and ship. Create a free SwiftPac Account for your friends and family who wish to ship. Your own account also means you are kept up-to-date and aware - as SwiftPac sends notifications and announcements to the email address on your account.

Should you have any questions or need further information, please feel free to Contact Us.



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