
Authorization for Pickup of Package

Date: _____

Dear SwiftPac,

I, _____ (Full Name of Customer), hereby authorize
_____ (Full Name of Authorized Person), holder of ID No.
_____, to collect my package(s) on my behalf.

SwiftPac Account Number: _____

Warehouse Number (s): _____

Warehouse Number (s): _____

The authorized person will present their valid ID along with a copy of my ID for verification.

Thank you for your assistance.

Sincerely,

Signature of Customer: _____

Full Name of Customer: _____

Contact Number: _____

Authorization for Card Payment

Date: _____

Dear SwiftPac,

I, _____ (Full Name of Card Holder), hereby authorize the use of Credit Card
Number (last 4 digits): _____
by _____ (Full Name of Customer), for payment of packages.

SwiftPac Account Number: _____

Warehouse Number (s): _____

Warehouse Number (s): _____

I confirm that I have made payment online for the above package and will not hold SwiftPac responsible once the package has been released to the authorized person.

The authorized person will present their valid ID along with a copy of my ID for verification.

Thank you for your assistance.

Sincerely,

Signature of Card Holder: _____

Full Name of Card Holder: _____

Contact Number: _____
