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### **Authorization for Pickup of Package**

Date: \_\_\_\_\_

To: [Name of Courier/Shipping Company]  
[Company Address]  
[Company Address]

#### **Authorization for Pickup of Package**

I, \_\_\_\_\_ (Full Name of Customer), hereby authorize  
\_\_\_\_\_ (Full Name of Authorized Person), holder of ID No.  
\_\_\_\_\_, to collect my package(s) on my behalf.

Warehouse Number (s): \_\_\_\_\_

Warehouse Number (s): \_\_\_\_\_

The authorized person will present their valid ID along with a copy of my ID for verification.

Thank you for your assistance.

Sincerely,

Signature of Customer: \_\_\_\_\_

Full Name of Customer: \_\_\_\_\_

Contact Number: \_\_\_\_\_



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### **Authorization for Card Payment**

Date: \_\_\_\_\_

To: [Name of Courier/Shipping Company]  
[Company Address]  
[Company Address]

### **Authorization for Card Payment**

I, \_\_\_\_\_ (Full Name of Card Holder), hereby authorize the use of Credit Card  
Number (last 4 digits): \_\_\_\_\_  
by \_\_\_\_\_ (Full Name of Customer), for payment of packages.

Warehouse Number (s): \_\_\_\_\_

Warehouse Number (s): \_\_\_\_\_

I confirm that I have made payment online for the above package and will not hold [Courier/Shipping Company] responsible once the package has been released to the authorized person.

The authorized person will present their valid ID along with a copy of my ID for verification.

Thank you for your assistance.

Sincerely,

Signature of Card Holder: \_\_\_\_\_

Full Name of Card Holder: \_\_\_\_\_

Contact Number: \_\_\_\_\_